

[Insert Company Logo]

[Insert Company Address]

Travel Authorization Letter

As defined by the Department of Homeland Security and referenced by California Governor Gavin Newsom's Executive Order N-33-20 regarding "Sheltering in Place", [Insert Company Name] is an exterminating company which has been deemed an essential business and is exempt from closure or travel restrictions.

Within the Executive order under Public Works it states, "workers such as plumbers, electricians, *exterminators*, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences".

[Insert Company Name]'s top priorities are the safety and wellbeing of our employees, customers and the communities that we serve. We are staying informed of local and state mandates in regards to COVID-19.

As an employee of [Insert Company Name] our employee is traveling to provide essential services. Any validation of this person's employment status can be verified by contacting [Insert Company Name/Contact Person] at [Insert Phone Number].

Company SPCB PR# [Insert Number]

Employee SPCB Lic# [Insert Number]